

Tri-County Visiting Nurse Association records

MC 75

Last updated on August 24, 2015.

University of Pennsylvania, Barbara Bates Center for the Study of The History of Nursing

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Summary Information

Repository	University of Pennsylvania: Barbara Bates Center for the Study of The History of Nursing
Creator	Tri-county Visiting Nurse Association.
Title	Tri-County Visiting Nurse Association records
Call number	MC 75
Date [inclusive]	1984-1991
Extent	2.95 linear feet
Language	English
Abstract	This collection contains records of the Visiting Nurse Association of Plainfield and North Plainfield, NJ. Materials include annual reports, committee minutes, Treasurer's Reports, and statistical data of clinics, home visits, and community activities. The collection also includes a number of photographs and scrapbooks.

Cite as:

Tri-County Visiting Nurse Association records, Barbara Bates Center for The Study of The History of Nursing, University of Pennsylvania

Biography/History

The Visiting Nurse Association of Plainfield and North Plainfield was organized in 1911 as a committee called the Nursing Bureau. The bureau functioned in close connection with the Charity Organization Society with the purpose of combining the work of various charitable societies and supporting a district nurse. The Bureau was maintained by the City Union of King's Daughters, Board of Education of Plainfield and North Plainfield, Anti-Tuberculosis League, and the Charity Organization Society. In this capacity, the services grew in various directions, notably in child health, communicable diseases, school health, and home health services.

In 1915, the Nursing Bureau changed its name to the Visiting Nurse Association of Plainfield and North Plainfield with its own constitution and by-laws. Mrs. Frederick Goddard was elected President of a Board of Trustees consisting of 21 members and several committees to assist with the financial and operative work of the Association. To meet the demand for services, the staff increased from three to five nurses. The next three years the nursing staff provided service to children impaired by infantile paralysis (1916). This additional service was performed until 1925. The "Little Mothers League" was established in order to instruct children of ethnic backgrounds in proper care of their baby brothers and sisters at home (1916). A request for home-care follow-ups for all discharged ward patients was received from the Muhlenburg Hospital (1917), and the Association granted the request. In 1918, the VNA volunteered its efforts to meet the community's needs during the influenza epidemic.

The next decade brought increases in well-baby clinics, pre-natal and maternity, and home care services. Due to the expansion of services, the Board of Trustees was cognizant of a need of a Director of Nurses. Ruth Fisher, R.N. was appointed to the position. Also, the Black community requested the Association employ a Black nurse to serve in that area. A special grant of the Community Chest (1930) made this additional staff member possible. Financial support of the Association up until the time of the Community Chest (1918) came from the City Union of King's Daughters, Charity Organization Society, Anti-Tuberculosis League, Board of Health of Plainfield and North Plainfield, Metropolitan Life Insurance Company, and Nursing Service of Plainfield Schools. Also, there were small sums from City Poor Funds and private gifts. Three charitable associations (1918) withdrew their support, and in 1923 the Plainfield schools found it necessary to employ a full-time nurse for health services. In the 1930's financial support was received from Community Chest, Metropolitan Life Insurance, public funds, contributions, and fee for service. For the next two to four decades, the VNA was an integral part of the health and human service network in the tri-county greater Plainfield areas. The Association had contractual relationships with the Veteran's Administration, Medicaid, and Special Child Health Services of the Health Department.

Scope and Contents

This collection documents the VNA of Plainfield and North Plainfield since 1894, when nursing services were provided by the Nursing Bureau and Charity Organization Society until the VNA's reorganization and name change to VNA of Plainfield and North Plainfield (1911) and incorporation in 1915. Annual reports from 1911-1953, committee minutes of the King's Daughters (1894-1911), Nursing Auxiliary Committee of Scotch Plains and Fernwood (1930-1963) are included. Additionally, there are Treasurer's Reports and statistical data of clinics, home visits, and community activities. The collection includes a well-documented collection of photographs, many of which were reproduced for public relations, as well as scrapbooks of newspaper clippings of the Association's activities.

Administrative Information

University of Pennsylvania, Barbara Bates Center for the Study of The History of Nursing

Access Restrictions

This collection is unrestricted.

Use Restrictions

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Immediate Source of Acquisition note

Gift of Johanna R. Austin, 1992.

Controlled Access Headings

CORPORATE NAME(S)

- Tri-county Visiting Nurse Association.

FORM/GENRE(S)

- Administrative records
- Photographs

GEOGRAPHIC NAME(S)

- Plainfield (N.J.)

OCCUPATION(S)

- Public health nursing

SUBJECT(S)

- Community health nursing
- Visiting nurses

Collection Inventory

SERIES 1. ADMINISTRATION, 1894-1991.

Scope and Contents note

This series includes materials documenting the Association's founding and early activities. It provides information of the committees prior to its organization (1911) and its incorporation (1915) of the Visiting Nurse Association of Plainfield and North Plainfield. There are limited materials of by-laws with revisions and correspondence (1939-1951), as well as minutes of the Board of Trustees meetings (1950-1952). In addition, annual reports for (1911-1953, 1983-1984, and 1991) and data about committee meetings are available. The director's annual reports (1930-1957) are on file. Correspondence files include incoming and outgoing correspondence for board appointments, resignations, and acknowledgements.

	Box	Folder
By-Laws, 1939-1949.	1	1
By-Laws, Revisions and Correspondence, 1937-1951.	1	2

ANNUAL REPORTS.

	Box	Folder
1911-1914.	1	3
1914-1916.	1	4
1917-1921.	1	5
1922-1925.	1	6

1926-1930.	1	7
1931-1953.	1	8
1983-1984.	1	9
1991.	1	10

MINUTES.

	Box	Folder
Minutes, Board of Trustees Meeting, 1950-1952.	1	11
Minutes, King's Daughters, Nursing Committee Meeting, 1894-1911.	1	12
Minutes, Nurses Auxiliary to Plainfield Visiting Nurse Association, Scotch Plains and Fernwood, Meetings.	1	12
Ledger, 1930-1938.	1	13
Ledger, 1939-1948.	2	14
Ledger, 1949-1963.	2	15
Minutes, Nurses Committee, 1932-1940.	2	16

CORRESPONDENCE, BOARD OF TRUSTEES.

	Box	Folder
Appointment, Resignation and Acknowledgements, 1950-1982.	2	17
Acknowledgement for Donations, Retirement Plan, and Services, 1950-1967.	2	18

Patient Services and Equipment, 1912-1988.	2	19
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Personnel, Education and Special Interest Form, 1985.	2	20
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REPORTS.

	Box	Folder
Director, 1930-1957.	3	21
Group Retirement Plan, undated.	3	22
Relationship with other community agencies, undated.	3	23

SERIES 2. HISTORY, 1894-1940.

Scope and Contents note

This small series consists of published and unpublished histories by and about the Association ranging in date from 1894-1940.

	Box	Folder
Booklet A Brief History, Past Accomplishments and Future Hopes, 1894-1939.	3	1
Highlights from Minutes by Mrs. Rushmore on Twenty-Fifth VNA Anniversary, April 11, 1940.	3	2

SERIES 3. PUBLIC RELATIONS, 1920-1990.

Scope and Contents note

This series includes a variety of material used for promotional purposes which includes brochures, pamphlets, invitations, radio script, and the publication *It's in the Bag* (1934-1970). In addition, scrapbooks (1920-1987) containing a variety of local newspaper clippings promoting the association are available.

	Box	Folder
Articles, history and activities of VNA, (rough drafts), undated.	3	1
Brochures - Agency's services provided, 1934-1984.	3	2

CHRISTMAS GREETING CARDS.

	Box	Folder
1948-1958.	3	3
1959-1974.	3	4
	Box	Folder
Invitations and programs for Annual Meetings, 1950s-1970s.	3	5
Marketing Health Care, 1985-1990.	3	6
National Home Care Week, 1987-1989.	3	7
News Clippings, eommunity Chest Pictorial News, 1925.	3	8
News release, Garage Sale, October 14, ?.	3	9
Paper, "Case Material for Health Officer's Workshop", undated.	3	10
Presentation, "Visiting Nurse Association, History and Activities", 1930s-1942.	3	11

Publication, It's in the Bag, 1950-1953.	3	12
Script for Local Radio Program and Correspondence, 1946-1950.	3	13
Services of Visiting Nurse Association, Correspondence and Slide projection suggestions, 1948-1954.	3	14
Summary of VNA's Activities for Public Health Nursing Week, April 1940s.	3	15

REFERENCE MATERIALS.

	Box	Folder
Booklet, Planning Exhibits and Writing Reports, 1942-1957.	4	16
Booklet, Sound Health Action Through Public Information, by Adm. W.H.P. Blandy, U.S.N. (Ret.), 1951.	4	17

SCRAPBOOKS.

	Flatbox	Folder
1920-1946.	8	18
1946-1949.	8	19
1949-1987.	8	20

SERIES 4. COMMUNITY AND PROFESSIONAL ORGANIZATION, 1930-1990.

Scope and Contents note

Found within the series are the League of Women Voters, Health Committee, "A survey of Health Facilities of the city of Plainfield (1949), meeting reports, and resource materials from national and state nursing organizations. Also, there are files of annual reports and brochures from other local and out-of-state visiting nurse associations and social agencies (1930-1990).

	Box	Folder
League of Women Voters, Health Committee, "A Survey of the Health Facilities of the City of Plainfield", March 1949.	4	1

NATIONAL ORGANIZATION FOR PUBLIC HEALTH NURSING.

	Box	Folder
Publications Available, General Public Health Nursing, including Administration, 1950.	4	2
Regional Conference Report, Providence, Rhode Island, April 18-20?.	4	3
Summary of Board member's Discussion Meeting held in New York City, 1938-1939.	4	4
Proclamation from Mayor; Quote from President Truman for Observation of Public Health Nursing Week, 1947.	4	5
	Box	Folder
National League for Nursing Educational Resource, Tuberculosis Nursing in Action, prepared by Tuberculosis Nursing Council of Los Angeles County, 1953.	4	6

NEW JERSEY STATE NURSES ASSOCIATION.

	Box	Folder
Code for Professional Nurses; and Functions for Public Health Nurses in Staff Positions, American Nurses Association, 1950 and 1954.	4	7

Report, Institute of Visiting Nurse Association Executives Meeting, 1940.	4	8
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NURSING AND SOCIAL AGENCIES.

VISITING NURSE ASSOCIATION.

	Box	Folder
Annual Reports of VNA's within New Jersey and those in other states, 1940-1990.	4	9
Brochures of VNA's within New Jersey and those in other states, 1930-1990.	4	10

PROGRAMS.

	Box	Folder
Diamond Jubilee, Visiting Nurse and Health Services, Elizabeth N.J., 1986.	4	11
Golden Anniversary, Visiting Nurse Association of Eastern Union County, 1962.	4	12
Golden Anniversary, Visiting Nurse Association of Somerset Hills, 1954.	4	13

SOCIAL AGENCIES.

ANNUAL REPORTS.

	Box	Folder
Morris County Tuberculosis and Health Association, Inc. 1956; and Family and Children's Society, 1951 and 1956.	4	14
Minneapolis Urban League, Minnesota, 1951.	4	15

BOOKLETS.

	Box	Folder
The Plairifield Foundation, Declaration of Trust, 1920.	4	16
Plainfield Area Girl Scouts, 1954.	4	17
To Have and to Hold Volunteers in Community Services Community Chests and Councils, Inc., N.Y., undated.	4	18
Recruitment Program, R.N. Looking Ahead by Young Adult Department Teaneck Public Library, 1954.	4	19

SERIES 5. PHOTOGRAPHS, 1894-1991.

Scope and Contents note

The photographs making up the series are of a public relations nature and depict nurses performing different duties. These include working with parents and children, caring for the homebound patient, providing services to school and health programs, and teaching fathers in parenting classes. There are also photographs of the VNA's exhibits for community chest drives. The Association reproduced many of the photographs found in this series in their annual reports, brochures, and newspaper promotional articles.

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Group of VNA Staff Leaving Headquarters for Home Visiting, 1950s.	5	1A
Mary O'Tani, R.N. Leaving a Patient's Home, 1950s.	5	2A
Mary O'Tani, R.N. Leaving a Patient's Home, 1950s.	5	3
VNA Staff, Outside of Headquarters, Standing by Open-House Sign, 1984.	5	4A-B
Entrance to VNA Headquarters, 1980s.	5	5
Staff Member Speaking on Office Phone, 1980.	5	6
Margaret Bonnell, 1980.	5	7
Marilyn Zuchowski, Johanna Austin, Evelyn Savage, 1986.	5	8
Group of Three Individuals, Center Person Holding a Citation Certificate, 1980.	5	9

GROUP PHOTOGRAPH OF TOTAL NURSING STAFF.

	Box	Photo
1921.	5	10A
1924.	5	11
1946.	5	12A-C
1954.	5	13A-C
1963.	5	14A
1965.	5	15

1965.	5	16
Mrs. Marian Selbie, Executive Director and Mrs. Ralph Macintyre, Secretary, 1965.	5	17
Irene Harvelick, 1951.	5	18
Mary O'Tari, R.N., 1950.	5	19
Joan Thompson, R.N., 1951.	5	20
Doris Kennedy, Data Processing and Jean Diller, R.N., 1985.	5	21
Office Scene with Supervisor Behind Desk and Two Ladies Sitting at Conference Table, 1930.	5	22
Staff Nurses Mullin and Wilkocksin Reviewing Clinic Schedule, 1950.	5	23
Office Scene, Staff Preparing For Patients Homevisits, 1962.	5	24
Office Scene, Staff Recording Patients Home Visits, 1950.	5	25A

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V.N. Observing Mothers Giving Infant Care, 1950.	5	27A-B
Marian Selbie, R.N. and Henriette Johnson, R.N. Teaching Fathers Infant Care, 1950.	5	28A-B
Marian Selbie, R.N. and Henrietta Johnson, R.N. Teaching Fathers Infant Care, 1950.	5	29A

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Marian Gubie, R.N. observing Fathers Giving Infant Care, 1950.	5	32A-B
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Visiting Nurse Demonstrating Holding Infant, 1950.	5	35
Infant Being Diapered, 1950.	5	36

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	Box	Photo
Physician Listening To Baby's Heart Sounds With VN Attending, 1950.	5	37
Physician Examining and VN Holding Baby, 1950.	5	38A
Mrs. Sewall, R.N. Weighing Baby, 1950.	5	39
VN Weighing Baby, and Another Staff Member Recording, 1950.	5	40
Dr. Raymond O'Brien, Examining Baby, 1950.	5	41A
Dr. Raymond O'Brien, Examining and Visiting Nurse Holding Baby, 1950.	6	42
Dr. Raymond O'Brien, Examining and Visiting Nurse Holding Twins, 1950.	6	43

Dr. Dabney Moon Examining and Helen Foeast, R.N. Holding Baby, Mother Observing, 1950.	6	44
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Dr. Thalheimer Examining and Janet Hallard, R.N. Holding Toddler, Siblings Observing, 1960.	6	45A
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	Box	Photo
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HEADQUARTERS.

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