

# **Visiting Nurse Association of Eastern Montgomery County records**

MC 25

**Finding aid prepared by Center staff, updated by Bethany Myers.**

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Last updated on September 27, 2016.

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## Summary Information

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<b>Repository</b>	University of Pennsylvania: Barbara Bates Center for the Study of The History of Nursing
<b>Creator</b>	Visiting Nurse Association of Eastern Montgomery County (Pa.).
<b>Title</b>	Visiting Nurse Association of Eastern Montgomery County records
<b>Call number</b>	MC 25
<b>Date [inclusive]</b>	1928-1986
<b>Extent</b>	2.5 linear feet
<b>Language</b>	English
<b>Abstract</b>	This collection documents the development of a visiting nursing association in east Montgomery County, PA, from 1919 to the present. The collection consists of some historical material of the agency in its early years, fairly large proportion of formal records since the early 1930s, administration files, and files of other organizations.

**Cite as:**

Visiting Nurse Association of Eastern Montgomery County records, Barbara Bates Center for The Study of The History of Nursing, University of Pennsylvania

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## Biography/History

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The Visiting Nurse Association of Eastern Montgomery County, Inc. had its beginning in 1919 when the Old York Road Public Health Center was formed. Around 1943, the agency changed its name to York Road Family Service and Health Center. In 1944, it became two separate agencies--the Lower Montgomery Family Service and the Old York Road Public Health Nursing Center. The latter merged with the Springfield-Whitemarsh Visiting Nurse Association, Inc. (formed in Flourtown, PA, in 1920) in 1956 and formed the Visiting Nurse Association of Eastern Montgomery County, Inc. In 1984, the Visiting Nurse Association of Ambler and Vicinity merged into the agency. In 1988, the agency merged into the Abinton Memorial Hospital to become a department of the hospital.

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## **Administrative Information**

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University of Pennsylvania, Barbara Bates Center for the Study of The History of Nursing  
Finding aid prepared by Center staff, updated by Bethany Myers.

### **Sponsor**

This collection was processed with funds provided by the National Historical Publications and Records Commission as part of the Nursing History Processing and Cataloging Project.

### **Access Restrictions**

This collection is unrestricted.

### **Use Restrictions**

Copyright restrictions may apply. Please contact the Center with requests for copying and for authorization to publish, quote or reproduce the material.

### **Immediate Source of Acquisition note**

Gift of Marilyn Harris, 1991-1992.

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## **Related Materials**

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### **Related Archival Materials note**

See also: MC 92, Visiting Nurse Association of Ambler and Vicinity records.

## **Controlled Access Headings**

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### **CORPORATE NAME(S)**

- Visiting Nurse Association of Eastern Montgomery County (Pa.).

### **FORM/GENRE(S)**

- Administrative records

### **GEOGRAPHIC NAME(S)**

- Montgomery County (Pa.)

### **OCCUPATION(S)**

- Public health nursing

### **SUBJECT(S)**

- Community health nursing
- Visiting nurses

## Collection Inventory

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### **SERIES 1. OLD YORK ROAD PUBLIC HEALTH NURSING CENTER, 1928-1955.**

#### **Scope and Contents note**

This series contains records documenting the agency's activities before 1956. Included is a set of service survey studies conducted under a sub-committee of the agency in 1943.

	Box	Folder
Constitution and bylaws, 1945.	1	1
President's reports, 1944-1947.	1	2
Health survey by Agnes Leisy of the York Road Section of Montgomery County, 1928.	1	3

### **YORK ROAD FAMILY SERVICE AND HEALTH CENTER.**

	Box	Folder
Sub-committee to Study Nursing Services, minutes, May 18, 1943.	1	4
Service survey material, 1943.	1	5
Summary of time studies of administrative staff, 1943.	1	6

### **ANNUAL FINANCIAL REPORT BY CERTIFIED PUBLIC ACCOUNTANTS.**

	Box	Folder
1939-1943.	1	7

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1944-1950.	1	8
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1950-1955.	1	9
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**STATEMENT OF VISITING NURSING EXPENSE AND COST PER VISIT.**

	Box	Folder
1932-1940.	1	10
1941-1950.	1	11

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**SERIES 2. INSTITUTIONAL, BOARD AND COMMITTEE RECORDS, 1931-1985.**

**Scope and Contents note**

This series consists of formal documents such as bylaws, annual reports from the agency's officials, board manuals, and records of various committees.

	Box	Folder
Constitution and bylaws, 1956.	1	1
President's annual report, 1957-1958.	1	2

**DIRECTOR'S (ANNUAL) REPORTS.**

	Box	Folder
1931-1950.	1	3
1951-1974.	1	4

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**BOARD MANUAL.**

	Box	Folder
1969.	1	5
1972.	1	6
1975.	1	7
1977.	1	8
1979.	1	9
1980.	1	10

**ADVISORY GROUP OF PROFESSIONAL PERSONNEL.**

**MINUTES.**

	Box	Folder
1973-1979.	2	11
1979-1981.	2	12
1981-1984.	2	13

**FINANCE COMMITTEE.**

**MINUTES.**

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	Box	Folder
1974-1977.	2	14
1977-1982.	2	15
	Box	Folder
Long-range Planning Committee, minutes, 1980.	2	16

**MEDICAL ADVISORY COMMITTEE.**

	Box	Folder
Minutes and reports, 1945-1971.	2	17
Correspondence, 1943-1971.	2	18

**PERSONNEL AND SERVICE COMMITTEE.**

**MINUTES.**

	Box	Folder
1972-1976.	2	19
1977-1979.	2	20
1980.	2	21
1981-1984.	2	22

**PROFESSIONAL ADVISORY COMMITTEE.**

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**MINUTES.**

	Box	Folder
1968-1983.	2	23
1984-1985.	2	24

**PUBLIC RELATIONS COMMITTEE.**

	Box	Folder
Minutes, 1979-1982.	3	25
Reports, 1979-1983.	3	26
	Box	Folder
List of committee members, 1956-1966.	3	27

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**SERIES 3. ADMINISTRATION, 1944-1986.****Scope and Contents note**

Included in this series are all kinds of administration files. In addition to correspondence, there are records documenting various kinds of programs and services, policy manuals, treasurer's reports, etc.

	Box	Folder
Agreement with Abinton Memorial Hospital re Well-baby Clinic, 1979.	3	1

**ANNUAL AGENCY EVALUATION REPORT.**

	Box	Folder
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1980-1982.	3	2-4
1984-1986.	3	5-7
	Box	Folder
Annual schedule of salary, 1974.	3	8

**BOROUGHES AND TOWNSHIP FILE, STATISTICS AND CORRESPONDENCE.**

	Box	Folder
1960-1964.	3	9
1966-1969.	3	10
1970-1984.	3	11-22
	Box	Folder
Brochures, 1971.	3	23

**CORRESPONDENCE.**

	Box	Folder
Executive Director, 1980-1984.	3	24
Use of denatured alcohol, 1956-1975.	3	25
General, 1971-1982.	4	26
Fund-raising, 1981-1982.	4	27
Honorary members, 1966.	4	28
Insurance with Walton Agency, 1964-1978.	4	29

Liability insurance, 1956-1965.	4	30
Long-range planning study, 1980-1981.	4	31
Merger proposal, 1978.	4	32
Public relations, with material, 1979-1982.	4	33
Stock sale, 1969.	4	34
	Box	Folder
Employee salary schedule, 1978.	4	35

**EPSDT PROGRAM (EARLY AND PERIODIC SCREENING, DIAGNOSIS, AND TREATMENT OF ELIGIBLE INDIVIDUALS UNDER AGE 21).**

	Box	Folder
Recertification site visit reports, 1978-1979.	4	36

**CORRESPONDENCE.**

	Box	Folder
1973-1978.	4	37
1979-1981.	4	38
	Box	Folder
Fact Sheets, 1979.	4	39

**FINANCIAL REPORT.**

	Box	Folder
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1976-1983.	4	40-45a
	Box	Folder
Form of Donor's bequest for scholarship fund, 1978.	4	46
Lantern slides interpretation, 1979.	4	47
Medical cost report, 1976-1977.	4	48
Newsletter "Scope", 1981.	4	49

**NLN/ APHA ACCREDITATION PROGRAM.**

**SELF-STUDY REPORT OF VNA OF EASTERN MONTGOMERY COUNTY.**

	Box	Folder
1978.	4	50
(Interim report), 1980.	4	51
1983.	5	52

**PERSONNEL POLICIES.**

	Box	Folder
1962.	5	53
1972-1984.	5	54
	Box	Folder
Proposal for funding for a tape-recording system, [1980].	5	55

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Proposal for survey of medication in the homebound elderly of Montgomery County, [1984].	5	56
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**REPORT TO MONTGOMERY COUNTY COMMISSIONERS.**

	Box	Folder
1967-1969.	5	57-59
1972-1973.	5	60-61
	Box	Folder
Salary schedules, with correspondence, 1965-1970.	5	62
Service policies, 1983.	5	63
Social audit, 1958.	5	64
Speech by R. Bruce Lutz, Jr., 1982.	5	65
Staff Nursing Association, bylaws, 1969.	5	66
Statistics of services and budgets, 1958-1985.	5	67

**TREASURER'S REPORT.**

	Box	Folder
1944-1950.	5	68
1951-1955.	5	69
1956-1960.	5	70
1961-1965.	5	71

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1966-1970.	5	72
1971-1975.	5	73
1976-1978.	5	74
	Box	Folder
Visiting nursing expense and cost per visit, 1951-1967.	5	75

**WELL-BABY CLINIC.**

	Box	Folder
Policies, 1976.	5	76

**CORRESPONDENCE.**

	Box	Folder
1977-1978.	5	77
1979-1980.	5	78
1981-1983.	5	79
	Box	Folder
WIC program (Women, Infant and children program), 1979-1980.	5	80

**SERIES 4. OTHER ORGANIZATIONS, 1943-1979.**

**Scope and Contents note**

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This series consists of files of other organizations. The bulk of it is material of the United Fund of Philadelphia and Vicinity dating from the 1940's to late 1970s.

	Box	Folder
Community Health and Civic Association, bylaws, 1947.	6	1
Community Nursing Service, Delaware County, Bylaws, 1959.	6	2
National League for Nursing, Inc., Correspondence re VNA of Eastern Montgomery County bylaws, 1962.	6	3
National League of Nursing, Presentation on public health nursing, 1959-1965.	6	4
Nursing Conference Group of Delaware County, meeting minutes, re salary and employment, 1966-1967.	6	5

**UNITED FUND (COMMUNITY CHEST OF PHILADELPHIA AND VICINITY).**

**CORRESPONDENCE, BUDGET REVIEW AND APPROVAL.**

	Box	Folder
1943-1944.	6	6
1945-1946.	6	7
1947-1948.	6	8
1949.	6	9
1950-1951.	6	10
1952-1953.	6	11

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1955-1956.	6	12
1956-1957.	6	13
1958-1959.	6	14
1959-1960.	6	15
1960-1961.	6	16
1961-1962.	6	17
1962-1963.	6	18
1963-1965.	6	19
1965-1966.	6	20
1966-1967.	6	21
1967-1968.	6	22
1968-1969.	6	23
1969-1970.	6	24
1970-1971.	6	25
1971-1972.	6	26
1972-1973.	6	27
1973-1974.	6	28
1974-1975.	6	29
1975-1976.	6	30

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1976-1977.	6	31
1977-1978.	6	32
1978-1979.	6	33
Budget reports from VNA of Eastern Montgomery County, 1973-1978.	6	34
Professional Advisory Committee, Minutes, 1974.	6	35
	Box	Folder
Brochures, undated.	6	36