

# **Howard Hospital Records**

UPC 50.1

**Finding aid prepared by Joseph-James Ahern.**

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University of Pennsylvania, University Archives and Records Center

December 2008

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## Summary Information

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<b>Repository</b>	University of Pennsylvania: University Archives and Records Center
<b>Creator</b>	Howard Hospital.
<b>Title</b>	Howard Hospital Records
<b>Call number</b>	UPC 50.1
<b>Date [bulk]</b>	1917-1929
<b>Date [inclusive]</b>	1858-1930
<b>Extent</b>	2.25 cubic feet
<b>Language</b>	English
<b>ABSTRACT</b>	Howard Hospital was organized in 1853 as a charity hospital to provide medical care for factory workers who lived in the western part of Philadelphia. The Howard Hospital Records document the administrative activities of the Hospital during the early Twentieth Century.

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## Biography/History

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Howard Hospital was organized in 1853 as a charity hospital to provide medical care for factory workers who lived in the western part of Philadelphia. Initially called the Western Clinical Infirmary and Hospital for Incurables, the hospital was located in two rooms over a store at the northwest corner of Seventeenth and Pine before moving to its next home in a house at the corner of 15th and Christian Streets. Based on the structure of the Vienna Hospital, where physicians would be appointed as specialist in specific

medical fields, doctors were appointed to handle diseases of digestive organs, diseases of the chest, diseases of females, diseases of brain and nervous system, fevers, diseases of urinary organs, diseases of eye and ear, and surgery. In 1859 the Board of Managers petitioned to change the name to the Howard Hospital and Infirmary for Incurables, after English philanthropist John Howard (1726-1790) who was noted for his reform efforts in hospital management and prison discipline – though no reason for the choice is given. A year later the Hospital took up new residence when it rented space at 1812 Locust Street. Then in 1861 the Hospital purchased the old Welsh Church at 1518 and 1520 Lombard Streets for \$5,000, where it was located for the next quarter century. The start of the Civil War financially affected the Hospital as donations decreased, while requests for services increased. In addition many of the original doctors resigned or went off to military service.

Howard Hospital's Board of Managers formed a committee to locate a site suitable to construct a new hospital building in the spring of 1886. That fall the lot on the southeast corner of Broad and Catharine Streets was purchased for \$24,000. Construction of the building was finished in 1889, and an annex was completed in 1894. From this site, Howard Hospital continued to provide charity medical assistance to the community. The Hospital had long been associated with medical education by providing students from the University of Pennsylvania's Medical School with clinical instruction. On its own the Hospital provided a training course for nurses, and instruction on anesthesia. In 1929 the Board of Managers agreed to merger with the Trustees of the University of Pennsylvania. Under that agreement Howard Hospital was to become part of Graduate Hospital, where a specific space would be named after it. It was determined the building would be made available as a nurses' home in connection with Graduate Hospital or other way deemed necessary. The medical and nursing staff from Howard Hospital was to be amalgamated with that of Graduate in accordance with its requirements.

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## Scope and Contents

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The Howard Hospital Records document the administrative activities of the Hospital during the early Twentieth Century. The bulk of the collection relates to the financial dealings of the hospital - namely upkeep of the facilities, and contracting for services. Correspondence between professional organizations and government agencies is also included. The clinical reports primarily contain statistical information used in the annual reports. The Patient Admission Record Book contains detailed information for individuals admitted to the Hospital during that period. There is a near complete run of the published Annual Reports from the Board of Managers from 1860 through 1927. Aside from the Annual Reports and other published pamphlets, the collection does not contain any documentation of the Hospitals in the Nineteenth Century.

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## ARRANGEMENT

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The Howard Hospital Records are arranged alphabetically by folder title. When possible the original folder titles were maintained. New folder titles were applied when originals did not exist, or to provide

better organization to the collection.

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## **Administrative Information**

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University of Pennsylvania, University Archives and Records Center

December 2008

Finding aid prepared by Joseph-James Ahern.

### **Access Restrictions**

Access to collections is granted in accordance with the Protocols for the University Archives and Records Centers.

### **PROVENANCE**

Transferred from Graduate Hospital by William B. Kent, April 1962 (Accession No.: 62-13).

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## **Controlled Access Headings**

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### **CORPORATE NAME(S)**

- Howard Hospital and Infirmary for Incurables.
- Western Clinical Infirmary and Hospital for Incurables (Philadelphia, Pa).

### **SUBJECT(S)**

- Hospitals--Pennsylvania--Philadelphia.

## Collection Inventory

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### RECORDS.

	Box	Folder
Act of Incorporation and By-Laws of the Howard Hospital and Infirmary for Incurables, of the City of Philadelphia. Established May 4, 1854. With a List of Officers and Managers, 1859.	1	1
Address lists, 1921.	1	2
Adjustments, 1929.	1	3
American College of Surgeons, 1922-1929.	1	4
American Hospital Association, 1926-1929.	1	5
American Medical Association, 1926-1929.	1	6
American Nurses Association - Question are, 1926.	1	7
Anatomical Board of the State of Pennsylvania, 1921, 1923.	1	8

### ANNUAL REPORT OF THE BOARD OF MANAGERS OF THE HOWARD HOSPITAL AND INFIRMARY FOR INCURABLES.

	Box	Folder
1860-1866.	1	9
1867-1875.	1	10

1876-1884.	1	11
1885-1888, 1890-1895.	1	12
1896-1900.	1	13
1901-1905.	1	14
1906-1910.	1	15

**ANNUAL REPORT OF THE BOARD OF MANAGERS OF THE HOWARD HOSPITAL.**

	Box	Folder
1911-1913.	1	16
1914-1915, 1918.	1	17
1854-1925.	1	18
1854-1927.	1	19
	Box	Folder
Annual Report Data, 1925-1928.	1	20
Auditor General, Commonwealth of Pennsylvania, 1923, 1925.	1	21
Bad Checks, 1927-1929.	1	22
Bedside Record, n.d.	1	23
Bell Telephone Company of Philadelphia, 1913-1925.	1	24
Bernstein Manufacturing Co., 1906-1914.	1	25
Bills misc., 1929.	1	26

Bureau of Elevator Inspection, City of Philadelphia, 1913-1929.	1	27
Campbell vs. Wells Brothers Co., 1914.	1	28
Charge and General Duty Nurses Resigning, 1926.	1	29
Civilian Medical Inventory, 1916.	1	30
Commission on the Conservation of Vision of the Medical Society of the State of Pennsylvania, 1914.	1	31
Committee of Public Safety, Commonwealth of Pennsylvania - State Inventory, 1917.	1	32
Companies Patronized by the Howard Hospital, n.d.	1	33
Compensation Fee Schedule, n.d.	1	34
Complaints, 1918, 1921.	1	35
Construction bills, 1920-1921.	1	36
Contracts Estimates, 1925-1929.	1	37
Corrections to the record, 1929.	1	38

**CORRESPONDENCE.**

	Box	Folder
1929.	1	39
D, 1926-1929.	1	40
E-H, 1924-1929.	1	41



M, 1928-1929.	1	42
P, 1928-1929.	1	43
S, 1929.	1	44
V, 1929.	1	45
	Box	Folder
Course in Anesthetics - blank diploma, n.d.	1	46
Course of Instruction in Anesthesia - inquiries and applications, 1920-1926.	1	47
Department of Health, Commonwealth of Pennsylvania, 1919-1924.	1	48
Department of Labor and Industry, Commonwealth of Pennsylvania, 1915-1927.	1	49
Department of Public Health and Charities, City of Philadelphia, 1914.	1	50
Department of Public Instruction, Commonwealth of Pennsylvania, 1922-1927.	1	51
Department of Public Welfare, Commonwealth of Pennsylvania, 1922-1925.	1	52
Donations and Payments, 1921-1926.	1	53
Employee List, 1922-1929.	1	54
Employee Roll Book, 1928-1929.	1	55
Employment Applications, 1926-1929.	1	56
Employers' Liability Assurance Corporation, 1926.	1	57
Employer's Report of Accident to Employee form - blank, n.d.	1	58

Etherizing Class, 1915-1922.	1	59
Eye Clinic, 1918.	1	60
Few Suggestions to the Benevolent Public Kindly Thrown out by the Managers of the Western Clinical Infirmary and Hospital for Incurables, 1858.	2	1
Former Patients - Letters, 1929.	2	2
Fuller, W. A. M., 1910.	2	3
Graduate Nurses' Association of Pennsylvania - Question are, n.d.	2	4
Hartford Steam Boiler Inspection and Insurance Company, 1929.	2	5
Henry P. Simmons Estate, 1911-1912.	2	6
Hospital Credit Adjustment, 1924.	2	7
House Committee, 1914-1922.	2	8
Information Miscellaneous, 1923-1926.	2	9
Inquiries for Records from Doctors, 1926-1929.	2	10
Inquiries from Lawyers, Insurance Men, etc., 1926-1929.	2	11
Inquiry of Dr. Rose Harrison, 1929.	2	12
January Bills and Statements, 1929.	2	13
Keystone Telephone Company of Philadelphia, 1913.	2	14
Kitchen Staff, n.d.	2	15
Kneass, Strickland L., 1914.	2	16

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Labelcraft Press, 1925.	2	17
Lamp Cards, n.d.	2	18
Letters of Acknowledgement, 1929.	2	19
Letters Written by Resident Physicians, 1927-1929.	2	20
List of Patients and Procedures, n.d.	2	21
M. Jennings and Sons, Coal Dealers, 1912-1921.	2	22
Maid and Orderly assignments, n.d.	2	23
Martinez, Antonio, 1914.	2	24
Meal Costs, 1927-1929.	2	25
Milne, Caleb J., Jr., 1914.	2	26
Money Received, 1925-1926.	2	27
Monthly House Food and Drug Bills, 1926-1929.	2	28
National Fire Protection Company, 1925.	2	29
New Hospital, 1922.	2	30
Nurses Alumnae Association, 1924-1925.	2	31
Nurses Commencement, 1914.	2	32
Nurses Records, 1921.	2	33
Nurses Workroom proposals, 1923.	2	34
Paid Bills for Donations, 1928-1929.	2	35

Pennsylvania State Board of Examiners for Registration of Nurses, 1909-1924.	2	36
Petition of Howard Hospital and The Trustees of the University of Pennsylvania for Leave to Merge and the Court's Decree Effecting the Merger, 1926.	2	37
Philadelphia Chamber of Commerce, 1918-1929.	2	38
Philadelphia Electric Company, 1914.	2	39
Philadelphia Fire Underwriters' Association, 1914-1925.	2	40
Philadelphia Health and Hospital Survey, 1929.	2	41
Phone List, 1929.	2	42
Polyclinic Hospital, 1914.	2	43
Pre natal notebook, 1926 Sept.	2	44
Preparation of Catgut, n.d.	2	45
Private Laboratory Book, 1928-1929.	2	46
Proposed Resolution to be Presented by Mr. Cooper, 1926.	2	47

**QUOTES AND BILLS.**

	Box	Folder
Building Maintenance and Repair, 1914-1925.	2	48
Electrical and Steam Equipment, 1922-1928.	2	49
Elevators, 1900-1923.	2	50

Food and Beverage, 1923.	2	51
Furnishings, 1914-1924.	2	52
Hospital Supplies, 1924-1926.	2	53
Kitchen Equipment, 1921-1923.	2	54
Laundry Equipment, 1923-1929.	2	55
Services, 1913-1919.	2	56
	Box	Folder
Surgical Equipment, 1917-1927.	2	57
Radium Emanation Corporation, 1927-1929.	2	58
Records of Bible Students Work, 1926.	2	59
References, 1929.	2	60
Report of the Superintendent, 1927-1928.	2	61
Report on Operations and Anesthesia, 1926-1929.	2	62
 <b>REPORTS.</b>		
	Box	Folder
Diagnoses, 1926-1928.	2	63
Dispensary, 1926-1927.	2	64
Dispensary, 1928-1929.	2	65
Reports -, 1926-1928.	2	66

Doctor, 1926.	2	67
Lab, 1926-1927.	2	68
Monthly, 1924-1929.	2	69
Monthly Admissions and Discharges, 1926.	2	70
Staff, 1926-1929.	2	71
X-Ray Department, 1927-1929.	2	72
Yearly and Monthly, 1926-1927.	3	1
	<b>Box</b>	<b>Folder</b>
Reports 1860-1927 Inventory Note, n.d.	3	2
Reports on Billing and Patients, 1929.	3	3
Resident Physicians Roll Book, 1894-1926.		OS
Rules and Regulations of the Howard Hospital, 1924.	3	4
Rules Governing the Giving of Information Concerning Patients of a Hospital, n.d.	3	5
Scialytic Lamp, 1928.	3	6
Smock, F. Bradfield, 1913.	3	7
Staff, 1922-1925.	3	8
Staff and Policies, n.d.	3	9
Staff Meeting, 1929.	3	10
State Board of Nurse Examiners, University of the State of New York, 1922.	3	11

State Workmen's Insurance Fund, 1917.	3	12
Study of Family Relief Needs in Philadelphia, 1926.	3	13
Subscriptions, 1930.	3	14
Superintendent of Public Grounds and Buildings, Commonwealth of Pennsylvania, 1922.	3	15
Surgeon General of the United States Army - Information Blank, n.d.	3	16
The Henry S. Rau Co., Inc., 1925.	3	17
Thornton, Maggie, 1914.	3	18
Treasury Department - Prohibition, 1928.	3	19
Treasury Department - Question are, n.d.	3	20
United States Casualty Company, 1914-1929.	3	21
United States Employees' Compensation Commission, 1919.	3	22
United States Marine Corps Quartermaster's Department, Philadelphia Depot, 1918.	3	23
United States Shipping Board, 1918.	3	24
Welfare Federation of Philadelphia, 1920-1929.	3	25
West Philadelphia Hospital for Women, 1918.	3	26