

# **Sigma Theta Tau, Inc.– Xi Chapter, University of Pennsylvania School of Nursing records**

**MC 147**

**Finding aid prepared by Bethany Myers.**

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Last updated on February 12, 2014.

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## Summary Information

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<b>Repository</b>	University of Pennsylvania: Barbara Bates Center for the Study of The History of Nursing
<b>Creator</b>	Sigma Theta Tau. Xi Chapter.
<b>Title</b>	Sigma Theta Tau, Inc.– Xi Chapter, University of Pennsylvania School of Nursing records
<b>Call number</b>	MC 147
<b>Date</b>	circa 1958-2005
<b>Extent</b>	14 linear feet
<b>Language</b>	English
<b>Abstract</b>	Sigma Theta Tau is the nursing honor society. This unprocessed collection contains the records of the Sigma Theta Tau Xi Chapter at the University of Pennsylvania School of Nursing.

**Cite as:**

Sigma Theta Tau, Inc.– Xi Chapter, University of Pennsylvania School of Nursing records, Barbara Bates Center for The Study of The History of Nursing, University of Pennsylvania

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## Scope and Contents

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This collection is unprocessed. A preliminary inventory is given here. Please contact the Center for more information.

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## **Administrative Information**

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University of Pennsylvania, Barbara Bates Center for the Study of The History of Nursing  
Finding aid prepared by Bethany Myers.

### **Access Restrictions**

This collection is unrestricted.

### **Use Restrictions**

Copyright restrictions may apply. Please contact the Center with requests for copying and for authorization to publish, quote or reproduce the material.

### **Immediate Source of Acquisition note**

Gift of Jeannie P. Cimiotti.

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## **Controlled Access Headings**

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### **CORPORATE NAME(S)**

- Sigma Theta Tau International.
- Sigma Theta Tau. Xi Chapter.
- University of Pennsylvania School of Nursing.

### **FORM/GENRE(S)**

- Administrative records

### **GEOGRAPHIC NAME(S)**

- Philadelphia (Pa.)

**PERSONAL NAME(S)**

- Cimiotti, Jeannie P.

**SUBJECT(S)**

- Nursing students
- Nursing.

## Collection Inventory

	Box
Annual Reports, 1958-1988.	UPSN.0003
Annual Reports, 1995-1998.	UPSN.0003
Chapter Bylaws, 1963-1997.	UPSN.0003
Constitution, 1962-1971.	UPSN.0003
Officer Duties, 1960-1970.	UPSN.0003
Communications and Correspondences, 1958-2000.	UPSN.0004

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Committee Lists, 1958-2001.

UPSN.0004

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Chapter Biennial Reports, 1983-1985.

UPSN.0005

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Biennial Convention Reports, Documents, 1967, 1969.

UPSN.0005

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Biennial Reports Indianapolis, 1971-1973.

UPSN.0005

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Honor Society Histories, 1981-1983.

UPSN.0005

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Policy Book/Miscellaneous.

UPSN.0005

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Documents/Meeting Minutes.

UPSN.0005

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Miscellaneous Booklets.	UPSN.0005
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Check Request Forms.	UPSN.0005
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Research Grant Awarded Reports.	UPSN.0005
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Financial Records, Ledgers, Journals.	UPSN.0006
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Auditors' Reports.	UPSN.0006
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Tax Statements.	UPSN.0006
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Treasurer's Reports.	UPSN.0006
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Meetings Minutes, 1958, 1992-2002.

USPN.0007

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Annual Chapter Reports, 2000-2001.

USPN.0007

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Communications, 1993, 1995-1998.

USPN.0007

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Membership Inductions, 1967-2005.

USPN.0007

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Membership Lists, 1970-1998.

USPN.0007

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Outstanding Academic Achievement and leadership plaque, 1977-1987.

USPN.0007

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Education Programs – Conferences, Research Sessions Notes, 1959, 2001.

USPN.0008

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Chapter Board of Directors Manual, 1966.

USPN.0008

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Officers, 1980-1985, 1990-1995.

USPN.0008

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Papers/Information for the Web.

USPN.0009

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Miscellaneous Documents.

USPN.0009

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Membership Intent Forms, Applications and Letters of Sponsorship.

USPN.0009

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Induction Guidelines, 1998-2000.

USPN.0009

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Income ledger of Fiscal Years, 1985-1986.

USPN.0009

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Information Packet on Sigma Theta Tau International.

USPN.0010

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Research Day Notes, 1998-2000.

USPN.0010

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Biennial Convention and Guidelines, 1999.

USPN.0010

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Transitional Board Meeting Minutes and Agenda.

USPN.0010

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Chapter Reports to Headquarters.

USPN.0010

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Election Info/Forms.

USPN.0010

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Grant Opportunities.

USPN.0010

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Membership Printouts.	USPN.0010
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Item Price List.	USPN.0010
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Regions 1-8 Mailing Lists.	USPN.0010
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Chapter Policy and Guidelines.	USPN.0010
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Chapter Financial Recommendations.	USPN.0010
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Examination of accounts, 1967, 1971-1972, 1975.	USPN.0010
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Audits – Local and National Treasury.	USPN.0010
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Expenses, 2001-2002.	USPN.0010
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Host Reception Documents, 2002.	USPN.0010
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Records, 1983-1987.	USPN.0011
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Media, Photos, Clippings, Hanging Files.	USPN.0011
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Final Draft of Research Project – Bernardine Herrfernan.	USPN.0011
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Calendars.	USPN.0011
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Meeting Minutes and Notes, 1969-1985.	USPN.0011
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President's Files, 2003-2005.

USPN.0011

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Grant Applications.

USPN.0011

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Joint project with Alpha Nu, 1969-1971.

USPN.0011

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Copies of Manuals.

USPN.0011

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Nominating Committee Lists, 1971-1972.

USPN.0011

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Research Day Documents.

USPN.0011

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Xi Chapter newsletters, 1970-2000.

USPN.0012

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**PHOTOS, ELECTRONIC FILES, PRINTED MATTER.**

	Box
Newspaper Clippings.	USPN.0012
Induction Photos, 1989, 2001.	USPN.0012
Biennial Convention, 2001.	USPN.0012
Miscellaneous Photos.	USPN.0012
Presentation Tapes – Jane Barnsteiner, PhD "It's not just about Money, Nurse Recruitment and Retention Strategies".	USPN.0012
Bylaws (on disk).	USPN.0012
Fall Program (on disk)– Jane Barnsteiner, PhD Presentation, November 28, 2001.	USPN.0012
Miscellaneous Disks.	USPN.0012
Map of Regions and Chapters.	USPN.0012

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**FINANCIAL RECORDS.**

	Box
Treasurer's Binders: Contain documentation of income and expenditures, balance sheets, 1989-1999.	USPN.0013
Treasurer's Binders: Contain documentation of income and expenditures, balance sheets, 2000-2004.	USPN.0014

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	Box
Copies of Newsletters.	USPN.0015
Members plaque, 1958.	MSWR.0001
Recognitions, 1993, 2001-2002.	MSWR.0001
Newsletters, 1960-1966, 1977.	MSWR.0001
Induction, 1966.	MSWR.0001
Baxter Foundation Episteme Awards.	MSWR.0001
Officers, 1958-1996.	MSWR.0001



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Envelope of photographs.	MSWR.0001
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Historical papers, circa 1950s.	MSWR.0001
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Magazines, 1994, 1996.	MSWR.0001
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Financial statement, 1959-1960.	MSWR.0001
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Involvement of national convention, 1958-1997.	MSWR.0001
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Establishing a charter, 1958.	MSWR.0001
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History at 25th anniversary, 1983.	MSWR.0001
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Bylaws, 1st draft, 1958.

MSWR.0001

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Charter, 1958.

MSWR.0001

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Constitution, 1st draft, 1958.

MSWR.0001

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History, 1958-1970.

MSWR.0001

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Induction Ceremonies program, May 18, 1975.

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